

Andrew Charles Conover

EDUCATION

Master of Education, Educational and Counseling Psychology. Area of concentration in General Counseling. University of Missouri-Columbia. Graduated December, 1991. G.P.A. 3.8/4.0.

Bachelor of Science in Education, Secondary Education. Certified in Social Studies, 7-12th grade, and endorsed in Mathematics, 7-9th grade. University of Missouri-Columbia. Graduated Cum Laude, Honors Scholar, May, 1989. G.P.A. 3.6/4.0.

WORK EXPERIENCE

St. Louis Life. O'Fallon, MO, September 2005 to present. Executive Director. Managing the development and establishment of a new nonprofit organization serving young adults with developmental disabilities. Implementing strategic recruitment and development plans. Overseeing design and construction of a 22,000 sq ft facility that provides residential and programmatic supports to residents. Designing program curriculum, hiring and supervising staff. Conducting agency presentations and outreach in the community and at conferences.

George Warren Brown School of Social Work, Washington University. St. Louis, MO, August 1997 to present. Adjunct Faculty, Lab Instructor, Teaching Assistant, Project Assistant. Serving as an instructor for the graduate-level *Social Work Practice with Organizations and Communities* course. Designed and implemented the *Family Theory and Practice* course and the *Field Project* three semester course series in the *Urban Family and Community Development (UFCD)* Graduate Certificate Program as students designed and implemented field projects at their work sites and in the community. Assisted with graduate-level course, *Family Practice: Theory, Problems, and Issues*. Delivering lectures and evaluating papers and projects. Facilitating the integration of student projects with work of St. Louis Life and other social service agencies in the community.

Family Support Council, United Way of Greater St. Louis/Family Resource Center. St. Louis, MO, January 1997 to December 2005. Executive Director/Director. Directed a non-profit organization/department that provides family support-related technical assistance, training, and support to social service agencies and neighborhood-based organizations that provide direct services and programs to families, parents, and/or children in the St. Louis metropolitan area. Represented agency on various community initiatives and collaborative projects. Supervised full and part-time staff. Delivered training and technical assistance on a variety of family support-related topics. Managed fiscal operations and resource development activities. Co-facilitated merger process with Family Resource Center.

The Prevention Partnership, St. Louis County Government, St. Louis, MO, November 1994 to December 1996. Alcohol and Drug Abuse Prevention Program Coordinator. Coordinated day to day operations of a five year, Center for Substance Abuse Prevention (CSAP) Community Partnership grant from the U.S. Department of Health and Human Services that provided technical assistance to targeted communities in the City of St. Louis and St. Louis County. Monitored the fiscal administration of federal monies to targeted communities and projects. Supervised staff that worked directly with community leaders to strengthen their capacity to develop, implement, and monitor their own prevention programs. Supervised staff that facilitated focus area (health, crime, workplace, youth) task forces of human service professionals who served as resources to targeted communities. Represented the agency on various task forces and committees. Participated in grant writing and board development as part of transition into non profit entity.

Prevention First, Inc. (Illinois Prevention Resource Center), Springfield, IL, February 1992 to November 1994. Training Specialist. Worked in the Training, Education, and Consultation Services Unit within an agency that provides comprehensive prevention services statewide. Designed, delivered, and assisted in coordination of programs and training to Illinois human

service providers, educators, and community members on a wide range of prevention and health education topics such as effective trainer techniques, group facilitation skills, parenting skills, and community development. Linked with local, state, and national organizations to share their expertise and programs with the Illinois prevention system. Provided consultation in the form of training and technical assistance to agencies and organizations. Created, piloted, and delivered training on a project targeted for schools and community organizations in rural communities entitled *Operation Kids* that includes the development of a life skill, activity-based curriculum for pre-adolescents.

Family Counseling Center, Prevention Resource Center, Columbia, MO, September 1987 to February 1992. Prevention Specialist, Program Specialist, Administrative Assistant. Worked in the education unit which provides training, community development, and technical assistance services to 23 counties related to substance abuse prevention and intervention. Provided service to four counties that include 21 school districts. Assisted in the development and implementation of a region-wide Student Assistance Program model in local districts and communities. Provided training and workshops on a wide variety of topics for school personnel, community-based groups, professional organizations, and students of all ages. Served as a staff member at Missouri Division of Alcohol and Drug Abuse's School/Community Team Training. Created and implemented a high-risk youth program for rural communities entitled *Project SAIL (Seeking And Improving Lifeskills)* that included the development of a life skill, activity-based curriculum for pre-adolescents. Designed and delivered a peer helper training model. Developed and coordinated an annual weekend program that focused on coping skills for students. Organized and implemented a cross-age education effort. Planned and staffed the Teen Institute, a week-long summer leadership training for students. Involved in agency wide fund raising and grant writing. Supervised staff and volunteers.

University of Missouri-Columbia, Columbia, MO, July 1989 to January 1991. Supervisor. Co-authored a renewable \$45,000 state grant that established a statewide designated driver program. Assisted in the implementation and operation of the program. Supervised the program coordinator. Edited promotional and educational materials.

University of Missouri-Columbia, Columbia, MO, August 1989 to July 1990. Alcohol Education Intern. Worked in the Alcohol Education Office which offers alcohol prevention services to faculty, staff, students, and the community. Assisted in organizing and implementing annual awareness campaigns. Made presentations to residence halls, fraternities and sororities, and campus conferences. Supervised volunteers and work study students. Co-advised a student substance abuse prevention organization. Aided in the planning and sponsoring of regional and state substance abuse prevention conferences. Helped write and implement an approved \$176,000 federal FIPSE (Fund for the Improvement of Post Secondary Education) grant.

CONSULTANT EXPERIENCE

St. Louis LIFE, St. Louis, MO. November 2004 to August 2005. Rob Trulaske, Jr., contact. Designing and implementing a start-up nonprofit corporation that provides housing and program services to young adults with developmental disabilities.

Prevention First, Inc., Springfield, IL, December 1994 to present. Laurie Call, contact. Delivering training on a wide range of prevention and health education topics to human service providers and community leaders in Illinois.

Active Parenting Publishers, Inc., Marietta, GA, March 1996 to present. Sue Reed, contact. Delivering leader training workshops on the *Active Parenting Now* and *Active Parenting of Teens* curriculum.

Home Sweet Home, Washington, MO, January 1998. Sheri Williams, contact. Completed grant proposal to the Missouri Department of Social Services to expand services at an adult day care center.

Baptist Urban Ministries, St. Louis, MO, March 1997. Reverend Dwight Jackson, contact. Completed grant proposal to Roblee Foundation to expand staff at family resource center.

Iowa Peer Helper Association, Ames, IA, October 1996. Stewart Coulson, contact. Delivered keynote address and led adult workshop session at statewide annual peer helping conference.

Jennings School District, St. Louis, MO, October 1994 to January 1996. Kathy Hanrahan, contact. Co-facilitating the development and implementation of a social skills curriculum for junior high advisory program.

Oakland Junior High School, Columbia Public Schools, Columbia, MO, September 1994. Laurie Milburn, contact. Co-facilitated the development and delivery of training to staff and students for a junior high mentoring program.

Tri-State Conference Planning Committee, Quincy, IL, August 1994. Roger Francour, contact. Facilitated a planning session for upcoming prevention conference.

National Peer Helper Association (NPHA), Boston, MA, June 1993. Judy Tindall, contact. Planned and delivered workshop entitled "Youth as Agents of Prevention" at NPHA Annual Pre-Conference.

Schell City and Metz School Districts, Branson, MO, May 1991. Richard Harrison, contact. Co-facilitated a drug and alcohol seminar for community team members.

PROFESSIONAL EDUCATION

Lee Elementary School, Springfield Public Schools District #186, Springfield, IL, January to May, 1993. Classroom facilitator. Cooperating teacher, Ms. Cindy Schuff; Co-facilitator, Ms. Jill Grove. Co-facilitated *Second Step, A Violence Prevention Curriculum* at the first grade level.

Secondary Learning Center, Alternative Secondary School, Columbia Public Schools, Columbia, MO, September to December, 1991. Practicum Student. Supervisor, Mrs. Denise Zimny. Provided individual counseling, group advisement, co-taught a cross-age education course, and assisted in the planning and implementation of a student assistance program.

Boone County Juvenile Justice Center, Columbia, MO, June to August, 1991. Practicum Student. Supervisor, Mr. Pat Brown. Administered a battery of personality and intelligence tests, prepared comprehensive evaluations on residents, participated in staffings, and assisted in supervision.

Simonsen Junior High School, Jefferson City, MO, March to May, 1989. Student Teacher. Cooperating Teacher, Mr. Barney Porter. Taught American History at the eighth grade level.

TRAINING

Vision St. Charles County Leadership Program, St. Charles, MO, 2007-2008.

Focus St. Louis, St. Louis, MO. *Leadership St. Louis*, 2002-2003.

University of Missouri-St. Louis, Nonprofit Management and Leadership Program, St. Louis, MO. *Non-profit Executive-Trustee Leadership Academy*, Fall 1998.

National Institute for Violence Prevention, Chicago, IL. *Violence Prevention Project: A Community Approach*, November 1992.

Committee for Children, Springfield, IL. *Second Step Violence Prevention Curriculum, Training of Trainers*, September 1992.

Active Parenting Publishers, Inc., Vail, CO. *Training of Leader Certification Workshop Trainers*, July 1992.

Active Parenting Publishers, Inc., Mount Vernon, IL. *Active Parenting of Teens Leader Certification Workshop*, February 1992.

Midwest Regional Center for Drug-Free Schools and Communities-Denver Office, Kansas City, MO. *Training of Trainers, School and Community Collaboration*, December 1991; Chicago Office, Indianapolis, IN. *Training of Regional Evaluation Technical Assistants*, November 1991; Denver Office, Denver, CO. *Training of Trainers, Gaining Parental Involvement*, September 1991; *Elementary Student Assistance Implementation, Secondary Student Assistance Implementation, School-Based Support Group Implementation*, May 1991.

Project STAR (Students Taught Awareness and Resistance), Kansas City, MO. *Revised Baseline Facilitator Training*, August 1991; *Baseline Facilitator Training*, May 1990.

Missouri Division of Alcohol and Drug Abuse, Jefferson City, MO. *School/Community Team Training*, August 1991; March 1991; August 1990; March 1990.

PROFESSIONAL ORGANIZATIONS AND ACTIVITIES

Center for Faith Action & Response, Board of Directors Member, 1997 to 2007.

Midwest Learning Center for Family Support, Chicago, IL, Advisory Board Member, 2002 to 2005.

United Way's Success By 6 Leadership Council, 1997 to 2004.

St. Louis Neighborhood Network Council Member, 1997 to 2004.

Missouri Association of Community Task Forces, Board of Directors Member, 1995 to 2000.

National Peer Helper Association, Member, 1992 to present; Board of Directors Member, 1995 to 1999.

National Dropout Prevention Center and Network, *The Journal of At-Risk Issues*, Editorial Board Member, 1992 to 1998; Member, 1992 to 1994.

Missouri Peer Helper Association, Board of Directors, Public Relations Committee Chair, 1990-1992.

Missouri Prevention Network, Vice-chairperson of the Board of Directors, Associate Editor of *Networks*, the MPN Journal, 1989-1992.

Project A.D.A.P.T. (Alcohol and Drug Abuse Prevention Team), the University of Missouri's campus-wide prevention effort, Advisory Council Member, 1988-1992.

Kappa Delta Pi Honor Society in Education, Member, 1986 to 1992.

Missouri Department of Mental Health, Division of Alcohol and Drug Abuse, Leadership Award for the Central Regional Advisory Council on Alcohol and Drug Abuse Nominee, 1990.

Missouri Teen Institute on Substance Abuse, Intern, 1984; Participant, 1983.

PRESENTATIONS

- Family Support America's Biannual National Conference, May 2004, Chicago, IL. "Meeting the Training Needs of Family Support Workers."
- Family Support America's Biannual National Conference, April 2002, Chicago, IL. "Meeting the Training Needs of Family Support Workers."
- Family Support America's Biannual National Conference, April 2000, Chicago, IL. "Engaging and Partnering with the Faith Community in Community-Based Human Services."
- National BACCHUS (Boost Alcohol Consciousness Concerning the Health of University Students) Conference, November 1997, St. Louis, MO. "Out on a Limb: How to Manage the Ethical Dilemmas of a Peer Education Program."
- Missouri Association of Community Task Forces Partnering For Success Annual Statewide Conference, July 1997, Lake of the Ozarks, MO. "Principles of Family Support: Is Your Community Supporting Families?"
- National Peer Helper Association Tenth Annual Conference, June 1997, San Antonio, TX. "The Principles of Family Support and Peer Helping."
- Center for Substance Abuse Prevention (CSAP) 1993 Prevention Conference, February 1993, Washington, D.C. "Reaching Rural American Youth with Alcohol and Other Drug Abuse Prevention Efforts."
- National Peer Helper Association Sixth Annual Conference, June 1992, Chicago, IL. "School-based Support Groups and the Role of the Peer Helper."
- Missouri Department of Elementary and Secondary Education's Comprehensive Health Pre-Conference, October 1991, Lake of the Ozarks, MO. "School-based Support Groups."
- National BACCHUS (Boost Alcohol Consciousness Concerning the Health of University Students) Conference, November 1990, St. Louis, MO. "Dysfunctional Families."
- Missouri Juvenile Justice Association's Fall Conference, October 1990, Lake of the Ozarks, MO. "Project SAIL (Seeking And Improving Lifeskills) Curriculum and Program Model."
- Missouri Department of Elementary and Secondary Education's At-Risk Conference, March 1990, Lake of the Ozarks, MO. "Project SAIL (Seeking And Improving Lifeskills) Curriculum and Program Model."

ARTICLES AND PUBLICATIONS

- Operation Kids: A Curriculum for Rural Communities*, Illinois Prevention Resource Center, Spring 1993.
- "Your Health Can Help Create Community Health", *Prevention Express*, Volume 3, Issue 1, May 1992.
- "Project SAIL: A Rural High-Risk Youth Prevention Program", *Prevention Forum*, Volume 12, Issue 2, Winter/Spring 1992.
- "The High Risk Label: Roadblock to Services", *Networks*, Volume 1, Issue 1, Fall 1990.
- Project SAIL (Seeking And Improving Lifeskills)*, Family Counseling Center, 1989.

REFERENCES AND CREDENTIALS

Available from the University of Missouri-Columbia, Educational Placement Office, 118 Hill Hall, Columbia, MO, 65211, (573) 882-7465 or upon request.